

ALICIA STEIN

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EXPERIENCE

LEAD TEACHER, LAKEVIEW MONTESSORI SCHOOL, SAN MATEO, CA — JULY 2019- PRESENT

- Created a preschool classroom from an empty room.
- Implemented a developmentally appropriate classroom, both socially and intellectually, for young children keeping within the Montessori philosophy.
- Maintained a safe and secure learning environment for young learners through the COVID pandemic.
- Adhered to the school's monthly curriculum.
- Created and prepared materials and projects, developed and presented lessons tailored to each child's abilities and interests.
- Worked 1:1 with each child to meet their learning needs.
- Ran daily circle time, presenting lessons, singing songs, and playing games.
- Observed, supervised, and tracked each student's individual progress.
- Regularly communicated with parents about their child's developmental progress and achievements.
- Communicated with faculty on a regular basis about the children's progress and needs.
- Supervised and reinforced classroom rules.
- Directed and trained an assistant teacher to aide in the classroom.
- Photographed children at various school events.

ASSISTANT TEACHER, GLEN PARK MONTESSORI SCHOOL, SAN FRANCISCO, CA- AUGUST 2018- JUNE 2019

- Taught in a developmentally appropriate classroom, both socially and intellectually, for young children while keeping within the Montessori philosophy.
- Observed, supervised, and tracked each student's individual progress.
- Communicated with parents about their child's developmental progress and achievements.
- Communicated with lead teacher daily about the children's progress and needs.
- Completed intern requirements and obtained Early Childhood Montessori Credential.
- Supervised and reinforced classroom rules.

INTERN, ROOTS N WINGS MONTESSORI, REDWOOD CITY, CA- APRIL 2018- JULY 2018

- Presented lessons, observed, and kept records on each student's individual progress.
- Communicated with the lead teacher on children's progress and needs.
- Coordinated with other teaching staff on supervision and organization of the classroom.
- Worked with a team of teachers to prepare and maintain a Montessori Early Childhood environment.

**INTERN, UNIVERSITY HEIGHTS CHILDREN'S CENTER, MENLO PARK, CA-
SEPTEMBER 2017- MARCH 2018**

- Maintained a learning environment for children, keeping within the Montessori philosophy.
- Assisted and supported a special needs child in the classroom.
- Supervised children on the playground.
- Worked under a supervising teacher, having weekly meetings to receive feedback.
- Observed and kept records on each students individual progress throughout the classroom.

**YOUTH COUNSELOR, IDYLLWILD ARTS SUMMER PROGRAM, IDYLLWILD, CA- SUMMER 2014-
SUMMER 2015**

**1:1 SPECIAL EDUCATION AIDE, WEST HILLSBOROUGH ELEMENTARY SCHOOL,
HILLSBOROUGH, CA- JANUARY 2015-JUNE 2015**

**COMPUTER LAB TEACHING ASSISTANT, COLLEGE PARK ELEMENTARY SCHOOL, SAN
MATEO, CA- 2013-2016**

TUTOR, THE LITTLE SCHOLARS, SAN MATEO, CA- AUGUST 2015- JUNE 2016

EDUCATION

**DOMINICAN UNIVERSITY OF CA, SAN RAFAEL, CA
MULTIPLE SUBJECT TEACHING CREDENTIAL, MASTERS IN EDUCATION
(IN PROGRESS)**

**ST. MARY'S COLLEGE OF CALIFORNIA, MORAGA, CA, 2019
MONTESSORI EARLY CHILDHOOD CREDENTIAL**

**DOMINICAN UNIVERSITY OF CA, SAN RAFAEL, CA, 2013
BA IN LIBERAL STUDIES, MINOR IN COMMUNICATION AND MEDIA (CUM LAUDE)**

SKILLS

PHOTOGRAPHY - PHOTOSHOP, LIGHTROOM

**DEVELOPING CURRICULUM, CREATING MATERIALS AND PROJECTS WITH A CRICUT
CUTTING MACHINE**

DIGITAL PORTFOLIO



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